

UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA

HECTOR CRUZ-JACOBO,

Plaintiff

v.

TASHEENA COOKE, et al.,

Defendants

Case No. 3:24-cv-00349-MMD-CLB

ORDER

On August 7, 2024, pro se plaintiff Hector Cruz-Jacobo, an inmate in the custody of the Nevada Department of Corrections, submitted a complaint under 42 U.S.C. § 1983. (ECF No. 1-1). But Plaintiff has neither paid the full \$405 filing fee for this matter nor filed an application to proceed *in forma pauperis*, one of which is required to initiate a civil action. The Court will grant Plaintiff an extension of time to address this issue.

This Court must collect filing fees from parties initiating civil actions. 28 U.S.C. § 1914(a). The fee for filing a civil-rights action is \$405, which includes the \$350 filing fee and the \$55 administrative fee. See 28 U.S.C. § 1914(b). “Any person who is unable to prepay the fees in a civil case may apply to the court for leave to proceed *in forma pauperis*.” Nev. LSR 1-1. An inmate applying for *in forma pauperis* status must submit **all three** of the following documents to the Court: (1) a completed **Application to Proceed in Forma Pauperis for Inmate** (pages 1–3 of the Court’s form) that is properly signed by the inmate twice on page 3; (2) a completed **Financial Certificate** (page 4 of the Court’s form) that is properly signed by both the inmate and a prison or jail official; and (3) a copy of the **inmate’s prison or jail trust fund account statement for the previous six-month period**. See 28 U.S.C. § 1915(a)(1)–(2); Nev. LSR 1-2. *In forma pauperis* status does not relieve an inmate of his or her obligation to pay the filing fee, it just means that the inmate can pay the fee in installments. See 28 U.S.C. § 1915(b).

It is therefore ordered that Plaintiff has **until October 14, 2024**, to either pay the full \$405 filing fee or file a fully complete application to proceed *in forma pauperis* with all

1 three required documents: (1) a completed application with the inmate's two signatures
2 on page 3, (2) a completed financial certificate that is signed both by the inmate and the
3 prison or jail official, and (3) a copy of the inmate's trust fund account statement for the
4 previous six-month period.

5 Plaintiff is cautioned that this action will be subject to dismissal without prejudice if
6 he fails to timely comply with this order. A dismissal without prejudice allows Plaintiff to
7 refile the case with the Court, under a new case number, when he can file a complete
8 application to proceed *in forma pauperis* or pay the required filing fee.

9 The Clerk of the Court is directed to send Plaintiff Hector Cruz-Jacobo the
10 approved form application to proceed *in forma pauperis* for an inmate and instructions for
11 the same and retain the complaint (ECF No. 1-1) but not file it at this time.

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13 DATED THIS 13th day of August 2024.

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16 UNITED STATES MAGISTRATE JUDGE
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